



**Lake Norman Charter Board Meeting Minutes**  
***Open Meeting Minutes***  
***May 8, 2014***

**Meeting Called to Order by Bill Farber at 7:06**

**General Meeting**

Attending: Bill Farber – Board Chair, Mike Manahan, Eddie Bethea, Laurie Fabian, Cynthia Bush, Kyle Burkey, Kevin Lambert, Michael Putnam, Shannon Stein - Managing Director.

**I. Approval of Minutes**

**a. March 6th minutes**

***Motion to approve March 6<sup>th</sup> minutes by Mike Manahan, seconded by Eddie Bethea, motion carries***

**b. April 10<sup>th</sup> Minutes**

***Motion to approve April 10<sup>th</sup> minutes by Mike Manahan, seconded by Laurie Fabian, motion carries***

**c. April 28<sup>th</sup> Special Meeting Minutes**

**April minutes have two changes: Laurie Fabian was in attendance and nominating committee (not Bill Farber) recommended for Mr. Jones to be considered for board membership.**

***Motion to approve April 28<sup>th</sup> minutes by Mike Manahan, seconded Mike Putman, motion carries***

**d. April 10<sup>th</sup> Closed Session Minutes**

***Motion to approve April 10<sup>th</sup> minutes by Mike Manahan, seconded by Laurie Fabian, motion carries***

**II. Support Organizations**

**a. PTO:**

- i. The year is winding down and the Special Events Committee is out finishing the details for the staff ice cream event on June 2<sup>nd</sup>.
- ii. Tracy Fassel signed on to be the Parent Ambassador
- iii. There are positions still available for next year at the high school: Hospitality, Fundraising, Parent Coordinator
- iv. At the middle school there is one potential opening, but all others are occupied
- v. Bill Farber states that the school is celebrating its 15<sup>th</sup> year. The past 10 years 3 people served for the school. The Board honors Vicky Seksinsky for 8 years of service and for being the former PTO President. She is not here, which is noted in the minutes. There is a plaque for her. Christy Miller who has served for several years, and a big thank you to Karen Clark who has served for the past 9 years as PTO President and on other committees.

Minutes respectfully submitted by:  
Kyle Burkey (with assistance from Danielle Derwich)



- b. Athletic Boosters are wrapping up the Spring season
  - i. Tennis, girls soccer, and lacrosse are all conference champions
  - ii. Memberships are due by May 31<sup>st</sup> to get a 10 to 12% discount
  - iii. Monday night is elections
  - iv. A lot of improvements to the facility has been made and the next step is to get rid of the port-a-potties and get a portable potty system (PPS). It is not a long-term solution, but a good one for the next 4 years.
  - v. Next generation of improvements is to have a two-floor building which would include restrooms, lockers rooms, and a training room. It would be a multi-purpose filed house.

### **III. Public Comments – no public comments**

### **IV. Managing Director's Report**

- a. Shannon recognizes Karen Clark for her 9 out of 15 years of service. Karen is one of the most organized people, she is a can do and step up to the plate person. She has stepped in to help with the Senior Class Council.
- b. Graduation is the 31<sup>st</sup> of May at the Park Church. It is at 9 AM. It is not at a different place this year because the one Church we were going to use had some difficulties and backed out.
- c. Awards ceremony is next week to highlight the best and the brightest; graduation is the success of the whole class. The senior class has received just under a hair of 7 million dollars in scholarships. (185 students)
- d. Hot in the Media
  - i. On Tuesday there was a forum at CPCC on teacher compensation. Several law makers were there and they talked about the changes in NC. NC is 46<sup>th</sup> in the nation for teacher compensation. At the state level they have taken away pay for higher education, but here at the charter level we have continued to pay for higher education. They were talking about how we can make teachers stay, and it seems to be a sense of urgency on both sides.
  - ii. Budget projections came in a little bit better than Shannon and Harrella expected. However, if the government passes their proposal (increasing bottom teacher pay, 2% increase for all teachers, raising textbook money) it could change our budget. Shannon and Harrella will not know until the fall how this money will flow through the charter schools. Mecklenburg County spends 49% if their county money towards education whereas Wake County spends 75%.

### **V. Finance Update**

- a. Harrella –Third quarter budget amendments were reviewed by the board as well as the 2014-2015 budget. The budget is on track. The school is .002% financially of where it expected to be this year.
- b. Discussion was held explaining line items in the budget relating to the covenants required by Wells Fargo Bank for the school to be in compliance with its long term debt. The school needs to cover 20% of its long-term debt to be in compliance. The Finance Committee recommended was to pre-pay the leases for the iPads, which will be about a million dollars. \

Minutes respectfully submitted by:  
Kyle Burkey (with assistance from Danielle Derwich)



*Mike Manahan motions to pass the budget, seconded Kevin Lambert, motion carries*

**VI. Old Business**

a. Strategic Planning Committees

i. Cross cultural – met week and a half ago

1. Looking into engage planning with Dr. Lewis' recommendations from the diversity study. They have come up with some short-term goals to help with the diversity. They have focus groups for parents, teachers and kids are being organized and they are formulating a 1 to 3 year plan and a 3 to 5 year plan. They are trying to see if he can come in for a September meeting.
2. Lake Norman Charter is now a school that is affiliated with UNC-Charlotte, so we can have student teachers and researchers. This is a two-year agreement.

ii. Partnership and Communications – Did not meet, however some kids have been put in some internships. Mike Hoffmann took some of our students on a tour of Siemens to show the different engineering fields that work in that factory. On May 28th Dr. Cuttino has arranged a behind the scenes tour at UNC-Charlotte for interested students.

iii. College Counseling - have not met since last meeting

1. Behind the Scenes - Steve has been reaching out to Virginia Tech's admission officers asking if our students are prepared and if this is the type of student they are looking for. The discussion opened up some interesting caveats. Also talked with someone from Clemson. Both schools had favorable things to say, including some things to possibly change in our profile so it bets fit their needs.
2. Committee is doing two programs at the end of the year for the SAT and college essay. They will offer get a SAT prep course before the June 7th SAT, as well as holding a presentation from seniors to juniors about what to expect in your senior year.

iv. Technology - a lot going on. We are reviewing FAQs from our parents regarding the iPads, and will be sending out a communications geared more towards our pilot families to get additional feedback of the iPad program, and talk about collections of the i-Pads. Also going out is second communication will be near the end of the year to all of our families about what to expect with, and when we will be deploying the iPads. 1600 i-Pads are already here, and will be deployed to the students at the beginning of the School Year. Schoology is our new learning management system, it will streamline student information from teachers, grades and calendars.

**VII. New Business**

- a. Capital Expenditure for PPS – the school will pay up front for the portable bathroom trailer and then be repaid by the Boosters. The trailer will cost 35,000, and the school will want to put in permanent water and sewage to accommodate a potential future field house. This price has not

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been estimated yet. A sewage connection is already at there, add there is a line that feeds the

irrigation so they are looking to see if that could work. They have to it all ready to go by August.

***Mike Manahan motions to approve the Capital Expenditure purchase and payback of the PPS for 35,000, second by Eddie Bethea, motion carries.***

***Abstention: Laure Fabian***

- b. 2014-2015 Budget Proposal Presentation (Board members were given this information. The information was also shown and shared on a PowerPoint)
  - i. Revenue – 59,000, we always plan conservatively. We are going with a 0% increase. Potential things that may work in our favor are a possible increase in state money for teacher raises, a reduction in the number of EC students, and the Direct Give Campaign. We increased the technology fee from \$100 to \$125.
  - ii. Salary and Benefits – Built in a 2% raise, as well as the bonus funds, a new EC assistant. Switched to MetLife for LTD/STD/Dental, and a 5% increase for retirement funds.
  - iii. Non-Capital Expenditures – purchase of goods and supplies, our new management system (Schoology), MAPS testing, etc.
  - iv. Capital Expenditures 0 .003% of the overall budget, CapEx review is underway but not incorporated into the budget.
  - v. Purchases Services – legal and professional items, raise for the athletic officials as required by the State.
  - vi. Rent & Debt Service – 13% of the overall budget
  - vii. Final Information – might need to dig in to our money for CapEx repairs, field bathrooms, and tech issues.

Laurie asks why there is a difference in counselor's pay this year and next year. This was due to certification issues.

***Mike Manahan motions to pass the 2014-2015 Budget Proposal, Eddie Bethea seconds, motion carries.***

***Motion to adjourn at 8:26 PM by Mike Manahan, seconded Eddie Bethea***

Minutes respectfully submitted by:  
Kyle Burkey (with assistance from Danielle Derwich)